

CONSTITUTION

OF THE

KILMUIR & LOGIE EASTER COMMUNITY COUNCIL

1. Name
The Community Council shall be known as the Kilmuir & Logie Easter Community Council.
2. Boundary
The boundary for the Community Council will be those portions of the parishes of Kilmuir Easter and Logie Easter included in area 5 of Ross & Cromarty District Council Scheme for Community Councils.
3. Objectives
 - a) To ascertain, co-ordinate, express and represent local opinion on issues which affect the community and to be a channel of consultation within the community.
 - b) To express to the District and Regional Councils, National Government and other bodies the views of the Community in regard to matters for which they are responsible.
 - c) To take such action in the interest of the Community as appears to the Council to be expedient and practicable.
 - d) To co-operate with other Community Councils, where it is mutually desirable to achieve maximum effect for the benefit of the Community.

4. Council Members
The Community Council will consist of 12 members and such a number can be reviewed at any time by the Community Council should it find it expedient to do so. Any such proposal would require to be ratified by the District Council.

One third of the Council will stand for re-election each year.

The Community Council shall have powers of co-option. Casual vacancies in the membership of the Council may be filled by co-option and the term of office of any person co-opted will only last until the next annual election following his or her co-option. He or she may then offer for election as a member of the Council.

5. Office Bearers
Office Bearers shall be elected by the Council annually and will consist of: -
 - Chairman
 - Vice Chairman
 - Secretary
 - Treasurer

6. Election of Members of the Community Council
 - a) Elections will take place annually in April at a public meeting when all the vacancies in the Council will be filled.
 - b) The candidates for election must reside in the area of the Community Council and be on the electoral roll for that area.
 - c) Only those on the electoral roll have the right to vote.
 - d) Nomination papers signed by the nominee and proposer and seconder with relative addresses to be lodged with the Secretary prior to or at the meeting.

7. Council Meetings

- a) Meetings of the Council will be held as often as required, but not less than four times a year, to ensure that the interest of the Community is being expressed.
- b) At the Annual General Meeting to be held in April and at any Extraordinary General Meetings the public will be invited to attend and will be expected to express their views.
- c) At all council Meetings the public will be invited, as well as the District and Regional Councillors, but will not be expected to speak unless specifically invited to do so.
- d) The Council must give due public notice of all meetings.
- e) A quorum for any one Council Meeting shall be 40% of the members of the Council.
- f) A minute book of proceedings shall be kept by the Secretary and the records of the previous meetings shall be minuted and if approved, signed by the Chairman. In the unavoidable absence of both Chairman and Vice Chairman the Council shall elect a Chairman for that meeting.

8. Sub-Committees

The Council shall be entitled to appoint sub-committees as required, of which the Chairman and Secretary will be ex-officio members.

Sub-committees can co-opt members who may have particular expertise and these members would not necessarily require to fulfil the residence requirement but the co-opted members must always be less than 50% of the sub-committee. Such co-opted members shall have no voting powers.

9. Voting in Council

The Chairman shall have both a deliberate vote and in the case of an equality of votes, a casting vote.

10. Amendments to the Constitution

The Constitution may be amended by a 66% majority of those attending at any Extraordinary general Meeting provided that ten days notice of the proposed amendment has been given in the local press.

11. Insurance

The Community Council shall ensure that at all times adequate insurance cover is maintained in respect of public liability devolving upon the Council in the exercise of their several functions in pursuance of their objects.

12. Finance

All monies raised by or on behalf of the Council shall be applied to further the objects of the Council and to maintain its administrative structures. Property and other assets belonging to the Council shall be vested in the Chairman, Secretary and Treasurer acting as trustees on behalf of the council. The accounts of the Council shall be audited each year by a qualified auditor, not a member of the Council, who shall be appointed for the first year of the council by the Council, and thereafter, the appointment of an auditor shall be made at the Annual General Meeting.

13. Dissolution

In the event of the Community Council having to face dissolution through lack of public support or for any other reason, the Chairman will call an Extraordinary General Meeting and on the result of this meeting the Council shall make a decision. A decision to recommend dissolution will be reported to the District Council.

Under such dissolution should it be approved by the Secretary of State for Scotland and the District Council, any effects belonging to the Community Council shall be sold subsequent to the dissolution to defray any liabilities incurred by the Community Council. The disposal of any funds remaining shall be decided at a public meeting called for that purpose.